

# National Neuroscience Benchmark Group

## The Benchmarking Process

### Format for writing the benchmarks

A benchmark will be assigned to a regional group for completion by an agreed date

New benchmarks will be discussed and agreed at National meetings

All benchmarks will be in the same format

All benchmark paper work will include the following:

- ▶ Date (bottom of the page)
- ▶ Title (top of the page)
- ▶ The Regional group assigned to the benchmark
- ▶ Evidence of sources
- ▶ Where possible the evidence-base graded (1-5, 1 is Meta analysis of RCT's and 5 is evidence from expert committee reports or opinions or clinical experience of respected groups e.g., Neuroscience Benchmarking Group, BANN)

### Procedure for Approval

Authors of the benchmark to circulate the copy of the benchmark to all members for wider consultation

- ▶ This should be in advance of any National meeting
- ▶ The benchmark smart group is advocated as the means of communication

Authors to present the benchmark at a National Meeting

Amendments or changes to be discussed and agreed at a National meeting

Benchmark approval will be decided by consensus and a majority agreement of the members present at the meeting

Following agreement the benchmark is put onto the Smart Benchmark Website

# **National Neuroscience Benchmark Group**

## **The review process**

All benchmarks will have an agreed two year review date assigned to them unless there were sudden changes in practice relevant to the benchmark.

All benchmarks will be reviewed by another regional group to ensure that a fresh approach is adopted.

There will be at least two National meetings per year to enable reviewing and progress.

## **Process for the Benchmark Audit**

Audit will be carried out yearly with a sample size of 10

Each group will distribute their audit results i.e. through the smart group

Those units with the `best` results will be expected to present evidence for attaining their results to other members of the group, as this will ensure the sharing of best practice.

All units to develop and implement a realistic action plan to improve upon their performance.

The action plan will be monitoring with a summary of lessons (success/failure) learnt and is made available to others in the group.